

MSCA ELEMENTARY VICE PRESIDENT NOMINATION CRITERIA

The Elementary Vice President shall be elected every two years by secret ballot at the spring conference. The Elementary Vice President is required to be a member of MSCA and ASCA.

The Elementary Vice President candidate must:

1. *Be a Professional Member or a Retired Member of the MSCA.*
2. *Hold a master's degree or higher, or the substantial equivalent.*
3. *The candidate must hold a school counselor or guidance certificate or license from Montana.*
4. *Be a school counselor in the work setting to be represented.*
5. *Be a person of high stature within his/ her profession.*
6. *Have made significant civic, community, or professional contributions.*

Duties of the Elementary Vice President:

1. *Shall serve as a resource and spokesperson for MSCA, promoting needs and interests of elementary counselors in the State of Montana.*
2. *Shall submit article/information in the quarterly newsletter relevant to the elementary counselors.*
3. *Shall, in capacity to be agreed upon by the MSCA Board, help with facilitation of the annual MSCA conference.*
4. *Shall lead the elementary level sharing at conferences when level sharing is offered.*
5. *Shall attend MSCA Board meetings.*
6. *Shall maintain MSCA Elementary Level VP binder, including job description, minutes, budget reports, and information pertinent to this position.*
7. *Shall attend conferences/trainings to help further their ability to better provide leadership and serve as a resource and spokesperson for elementary level counselors in the State of Montana.*

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